The following list places all CTE events into the applicable workshop categories for both the Certificate of University Teaching and Advanced Certificate of University Teaching. A workshop, book study, or departmental event may only fulfill one requirement on either certificate checklist.

### Certificate of University Teaching

#### Mastery of Basics of Teaching: Workshops
TA will attend one CTE or departmental session that fills each of the six general categories on the mastery of basics of teaching.

1. **Preparation & Clear Communication**
   - Planning a Writing-Intensive Course
   - Book Study: *Teaching at Its Best*
   - Book Study: *Small Teaching: Everyday Lessons from the Science of Learning*
   - Teaching the New MLA Citation Style
   - Designing your Course and Syllabus
   - Transparent Assignment Design
   - Using a Nudge to Transform and Deepen Student Learning

2. **Assessment and Feedback on Learning**
   - Book Study: *Teaching at Its Best*
   - Classroom Observation Protocol Training to Promote Active Learning

3. **Engagement of Students in Learning & Student-Faculty Interaction**
   - Book Study: *Teaching at Its Best*
   - Book Study: *Small Teaching: Everyday Lessons from the Science of Learning*
   - FlexTech Classrooms: Those who Do the Work Do the Learning
   - Engaging Visual Learners through Infographics
   - Active Learning – Large Classroom
   - Using a Nudge to Transform and Deepen Student Learning

4. **Teaching Portfolio OR Teaching Philosophy**
   - CTE offers both of these workshops during the fall semester.

5. **Educational Technology**
   - FlexTech Classrooms: Those who Do the Work Do the Learning
   - Engaging Visual Learners Using Infographics
   - See the Educational Technology’s website for potential additional workshops: [http://www.duq.edu/educational-technology](http://www.duq.edu/educational-technology)

6. **Academic Integrity/Classroom Management/Diversity/Ethics**
   - Book Study: *Teaching at Its Best*
   - Creating Plagiarism-Resistant Assignments

* This Book Study is open to graduate students only.
**Mastery of Basics of Teaching: Workshops**
TA will attend one book or article study (topic of choice) and one additional departmental or CTE session in one of the categories listed below.

(1) **Book or Article Study**
- Book Study: *Teaching at Its Best*[^1]
- Book Study: *Small Teaching: Everyday Lessons from the Science of Learning*

(2) **Additional Workshops**

[a] **Career Advancement**
- Publish or Perish: Choosing and Approaching Academic Publishers
- Preparing a CV, Cover Letter, and Research Statement
- Writing a Philosophy of Teaching
- Developing a Teaching Portfolio
- Winning Ideas and Tips on Preparing Creative Teaching Award Submissions
- Raising Your Scholarly Profile

[b] **Student and/or Faculty Civility**
- Book Study: *Small Teaching: Everyday Lessons from the Science of Learning*

[c] **Time Balance**

[d] **Diversity or Multiculturalism**
- Book Study: *Teaching at Its Best*[^1]
- Engaging Visual Learners through Infographics

[e] **Service Learning**
- Please refer to The Center for Community-Engaged Teaching and Research’s website: [http://www.duq.edu/academics/community-engaged-teaching-and-research](http://www.duq.edu/academics/community-engaged-teaching-and-research)

[f] **The Writing Center**
- Planning a Writing-Intensive Course
- Creating Plagiarism-Resistant Assignments
- See the Writing Center’s website for potential additional workshops: [http://www.duq.edu/writing-center](http://www.duq.edu/writing-center)

[^1]: This Book Study is open to graduate students only.