**BACKGROUND**

All education majors must earn and maintain a cumulative 3.0 QPA to qualify for student teaching and apply for certification. All secondary and K12 majors must also maintain a 3.0 QPA in the academic content area. Therefore, the following policies apply to students in the Undergraduate Leading Teacher Program.

**POLICY – REPEATING C GRADES**

If an education student earns a grade below a B-, they may retake the course with the approval of the program director and/or the advisor.

**PROCESS - REPEATING C GRADES**

1. In addition to the University policy regarding repeats of D or F grades, a grade of a C (including C+ or C-) in any completed course on the program sheet can be repeated. The exception is College Core courses that count toward earning a Bachelor’s degree in a content area from Liberal Arts, but are not required for certification.
2. A course where a C grade was earned can only be repeated one time.
3. There is no limit to the number of courses that can be repeated where C grades were earned.
4. The second grade earned will replace the first grade earned and is considered the final course grade. The final course grade will be transcripted and calculated into the QPA.
5. Retrogradation applies to this policy, in accord with the University policy. A C grade that was earned in a course that serves as a prerequisite for another cannot be repeated once the second course in the sequence has been taken and passed.
6. Academic assistance should be strongly encouraged, and may be required.

**POLICY – CONTENT AREA ELECTIVES**

All secondary and K12 majors must maintain a 3.0 QPA in the academic content area. Therefore, secondary and K12 candidates may take content area electives within the core content area to ensure content competence.

**PROCESS - CONTENT AREA ELECTIVES**

1. Students must pass the content courses (with at least a D grade) as listed on the program sheet to ensure content competence.
2. The specific course where a C grade was earned should be the course repeated; if not possible, then
3. A course as close to specific content course where a C grade or lower was earned should be taken as an elective;
4. Electives cannot replace a content area requirement, since the courses are selected to meet competencies designated by PDE. Students can augment the content with an elective.
5. If the same content course or an acceptable substitute is not available, then a general course in the same content area can be taken as an elective.
6. Any questions about the content of the course should be referred to faculty or advisors in the content department, or content area advisors in the School of Ed.
7. All electives count toward the content area QPA.

**RESPECTFULLY SUBMITTED**

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