

THOMAS R. KLINE SCHOOL OF LAW OF DUQUESNE UNIVERSITY
POLICY OF RECIPROCITY

1. The Thomas R. Kline School of Law of Duquesne University ("Duquesne Kline School of Law") will provide services only to students and alumni of other ABA-accredited law schools that permit in-kind access for Duquesne Kline School of Law students.
2. The Thomas R. Kline School of Law of Duquesne University will individually consider each request for reciprocity and will ordinarily grant reciprocity on a one-to-one basis.
3. Reciprocity will be granted to each visiting student/alumnus for a period of three months beginning from the date of the original request. Reciprocity privileges are not available from July 1 through October 3 or from December 20 through January 10.
4. Requests for reciprocity must be made in writing by the Career Services Office of the school of the visiting student/alumnus at least one week prior to the first visit by the student/alumnus. Requests should be emailed to lawcareers@dug.edu. The request must include the name and address of the visiting student/alumnus, who must await a written response to the reciprocity request from the Career Services Office before contacting the office for services.
5. After receipt of a letter from the Duquesne Kline School of Law granting reciprocity, visiting students and alumni must call the Career Services Office prior to the first visit to determine convenient office hours. Visiting students/alumni must identify themselves at each office visit.*
6. Visiting students/alumni are permitted to use the resource materials of the Career Services Office, but no materials may be removed from the office.*
7. The following services are not permitted under this reciprocity policy: counseling, **responses to blind postings**, resume referral, and participation in Duquesne Kline School of Law's on-campus interview programs or legal job fairs.
8. Visiting students/alumni who respond to job listings obtained through the Duquesne Kline School of Law must indicate in each cover letter that the job listing was provided by the Thomas R. Kline School of Law of Duquesne University under a policy of reciprocity.
9. The Thomas R. Kline School of Law of Duquesne University reserves the right to adjust this policy of reciprocity where another law school has a more restrictive policy, or for those law schools where requests for reciprocity are significantly disproportionate to those from Duquesne Kline School of Law. Subsequent requests for the same visiting student/alumnus will be evaluated on a case-by-case basis and approval may be limited to a shorter duration than the initial approval.

*Access to campus may be limited or prohibited due to Duquesne University policies in effect during the duration of someone's reciprocity.

Revised September 2022.