

DUQUESNE UNIVERSITY

McAnulty Graduate School of Liberal Arts

Recommendation Form

Duquesne University thanks you for taking the time to assist in the process of evaluating this applicant for admission to the McAnulty Graduate School of Liberal Arts. Recommendations that supply relevant information about an applicant not disclosed by college transcripts, test scores, and scholastic evaluations are most helpful. **Please TYPE or PRINT all information requested on this form.**

COMPLETED Name _____
Last First Middle

BY

APPLICANT E-mail _____ Phone _____

Field of Study _____ Degree Sought _____

Important-Confidentiality: Federal law enables you to have access to this recommendation in the future. An applicant may waive this right but cannot be required to do so by a school or person. If, in spite of the existence of this federal law, you wish to waive your right of access in expectation that it may produce a more candid evaluation, please check statement A below. If you choose not to waive your right of access to this information, please check statement B below.

- A. I waive my right of access to this recommendation and authorize the author of this recommendation to provide an evaluation of me to Duquesne University.
- B. I do not waive my right of access to this recommendation, but authorize the author of this recommendation to provide an evaluation of me to Duquesne University.

Signature Date

COMPLETED Name and Title _____

BY Address _____

RECOMMENDER _____

Phone _____
Home Business

E-Mail _____

How long have you known the applicant? Less than 1 year 1-2 yrs. 3-5 yrs. More than 5 yrs.

Please attach a letter of recommendation on letterhead. Describe in some detail your judgment of the applicant's ability to undertake and succeed in graduate studies. Please include the capacity in which you have known the applicant and any other pertinent details that would help us assess the candidate's potential as a graduate student. For Ph.D. applicants, comment on the applicant's research abilities and potential as a teacher.

Please provide us with an overall rating of the applicant.

- Strongly recommend Recommend Recommend with some reservation Do not recommend

Signature Date

Please return this form and your recommendation letter to the following address:

Duquesne University
McAnulty Graduate School of Liberal Arts
600 Forbes Avenue
215 College Hall
Pittsburgh, PA 15282