

March 19, 2020

Dear Colleagues and Visitors,

The Office of Human Resources will remain open, but our service model has changed. Employees and visitors may interact with us by phone and email and may also make specific appointments to meet with staff if necessary. We're taking these precautions to keep our community safe during this time of uncertainty.

General HR Inquires: hrservices@duq.edu

HR Practice Area:	Office Phone:	Alternate Phone:	Email:
Benefits:	(412) 396-5041	(412) 551-1114	benefits@duq.edu
Employee Relations:	(412) 396-5881	(412) 463-8767	dawsonr@duq.edu
FMLA & Sick Leave:	(412) 396-6677	(412) 551-1114	cookm4@duq.edu
Learning and Development:	(412) 396-5774	(412) 708-4028	whatleysmithd@duq.edu
Pay/Employment Processing:	(412) 396-2255 (412) 396-6579	(412) 396-5311 (412) 956-5284	hrservices@duq.edu payroll@duq.edu
Recruiting:	(412) 396-5104	(412) 606-7430	bachnerh@duq.edu
Tax/Employment Forms: (New Hires)	(412) 396-5104	(412) 606-7430	careers@duq.edu
Workers Compensation:	(412) 396-6677	(412) 551-1114	cookm4@duq.edu

Thank you for your understanding and cooperation as we work through this difficult situation.
Office of Human Resources