

# MATHEMATICS AND COMPUTER SCIENCE

## Instructions for registration and setting up an appointment

### STEP #1

This URL will take you to the SSO where you use your Multipass credentials:  
<https://bit.ly/32vcAOa>

This will only work on Safari and Chrome for Mac's and PC. Will also work in Explorer but can run slow and have issues.

### STEP #2



### Web Application Login

MultiPass Username

Password

[Forgot Password?](#) | [Need Help?](#)

Login

**Multipass  
credentials**

**You will not be  
prompted for  
DUO  
authentication**

**STEP #3 – First time users only**



**Register for a New Account**

Fill out the form below in order to create a new account on this system. Once you've successfully registered, you'll be able to log in to the system immediately. Questions marked with a \* are required.

**Email Address \***

**First Name \***

**Last Name \***

**Telephone Number**

**Standing \***

-- please select --

**Graduation Year \***

-- please select --

**DU ID (On Dori) \***

**EMAIL PREFERENCES**


Send me an email when my appointments are made, modified or canceled:  YES or  NO

Send me an email with center announcements or other mass mailings:  YES or  NO

Send me an email to remind me of my upcoming appointments:  YES or  NO

**FAKE REGISTRATION PREVENTION**

In order to help prevent fake or automated registrations on this system, please complete the captcha form below.

I'm not a robot   
reCAPTCHA  
Privacy - Terms

Select I am not a robot and complete your registration

**COMPLETE REGISTRATION**

**CANCEL**

**STEP #4**



WELCOME, PAULINE ▾ August 28 - September 3, 2020 Mathematics Tutoring ▾  
NEXT WEEK ► 📅  
Mathematics Tutoring - COLH 445 & online  
Comp Sci Tutoring - COLH 439 & online  
Dr. Rachael Neilan Office Hours

Using drop down menu select a schedule

**STEP #5 – Schedule view**

WELCOME, PAULINE ▾ August 27 - September 2, 2020 Mathematics Tutoring ▾  
◀ PREVIOUS WEEK | CURRENT WEEK | NEXT WEEK ▶  
Mathematics Tutoring - COLH 445 & online  
Computer Science Tutoring - COLH 439 & online  
Dr. Rachael Neilan Office Hours

Aug. 27: Thursday	8:00am	9:00am	10:00am	11:00am	12:00pm
Chris Stack <a href="#">🔗</a> ONLINE ONLY	[Dark Blue]				
Isabella Lusk <a href="#">🔗</a> ONLINE ONLY	[Dark Blue]	[White]	[White]	[White]	[Dark Blue]
Maddy Bonner <a href="#">🔗</a> FACE-TO-FACE & ONLINE	[Dark Blue]	[Dark Blue]	[Dark Blue]	[White]	[Dark Blue]
Aug. 28: Friday	8:00am	9:00am	10:00am	11:00am	12:00pm
Carlan Gray <a href="#">🔗</a> FACE-TO-FACE & ONLINE	[White]	[White]	[Dark Blue]	[Dark Blue]	[Dark Blue]
Chris Stack <a href="#">🔗</a> ONLINE ONLY	[Dark Blue]	[White]	[Dark Blue]	[Dark Blue]	[Dark Blue]
Isabella Lusk <a href="#">🔗</a> ONLINE ONLY	[Dark Blue]	[Dark Blue]	[Dark Blue]	[Dark Blue]	[Dark Blue]
Maddy Bonner <a href="#">🔗</a> FACE-TO-FACE & ONLINE	[Dark Blue]	[Dark Blue]	[White]	[White]	[Dark Blue]

Tutors are online and face-to-face

White boxes indicate available times

**STEP #6 – Creating an appointment**

After clicking the white box this screen appears.

**Create New Appointment**

Appointment Date  
Thursday, August 27, 2020: 11:00am to 11:30am

Staff or Resource  
Maddy Bonner (Mathematics Tutoring - COLH 445)

**APPOINTMENT LIMITS:** Appointments must be between 15 minutes and 1 hour in length.  
**STAFF/RESOURCE EMAIL:** bonnerm@duq.edu  
**LOCATION:** COLH 445  
MATH 111 - Calculus for Non-Science Students  
MATH 115 - Calculus 1  
MATH 116 - Calculus 2  
MATH 250 - Foundations of Higher Math

Questions marked with a \* are required.

**Course \***  
-- please select --

**Instructor**

What would you like to work on today?

**CREATE APPOINTMENT** **CLOSE WINDOW**

Make sure your course is listed for the tutor you have selected.

Not every tutor covers all courses. This is an important step.

Provide your tutor with information regarding the subject matter and have materials ready for appointment.

After you have entered all of the information click here to create appointment.

Using the drop down menu select the course in which you need assistance

## Create New Appointment

### Client

Fediaczko, Pauline (fediaczkop@duq.edu)

To select a different client, begin typing a name or email above and then select from the resulting list.

### Appointment Date

Friday, August 28, 2020: 8:30am ▼ to 9:00am ▼ [Show REPEAT Options](#)

### Staff or Resource

Carlan Gray (Mathematics Tutoring - COLH 445)

**APPOINTMENT LIMITS:** Appointments must be between 15 minutes and 1 hour in length.

**STAFF/RESOURCE EMAIL:** [grayc2@duq.edu](mailto:grayc2@duq.edu)

MATH 115 - Calculus I

MATH 116 - Calculus II

MATH 310 - Linear Algebra

MATH 314 - Differential Equations

If a tutor does online and face-to-face it is important that you select your meeting preference when scheduling the appointment.

This option only appears when a tutor is both online and face-to-face.

### Meet Tutor Online?

No. Meet **face-to-face** at the center.

Yes. Schedule **Online** appointment.

If you choose an online appointment, log back in to this website approximately five to ten minutes before the start of your appointment. Then, open this appointment and click "Start or Join Online Consultation."

After you click create appointment your time will be reserved and you will receive a confirmation email from your tutor.

If your session is remote the tutor will email you a zoom link.

Any questions please call 412.396.6467 or email Pauline at [fediaczkop@duq.edu](mailto:fediaczkop@duq.edu)