

2024-2025 Special Circumstance Request Form

Student Name:	Student ID:	
Email:	Phone:	
<p>Your financial aid for the 2024-25 academic year is based on 2022 income information. If you and/or your parent(s) circumstances have changed since the filing of your 2024-25 financial aid applications, you may request a reevaluation of eligibility.</p> <p>The following are examples of scenarios that may be eligible for a reevaluation of eligibility:</p> <ul style="list-style-type: none"> Loss of income due to loss of employment or reduction in salary Death of a Parent or Spouse Divorce or Legal Separation One-Time/Non-Recurring Income Medical or Dental expenses paid out of pocket and not covered by medical or dental insurance during a single, recent year Dependency Override <p>Note, the following scenarios may not be considered for a reevaluation of eligibility:</p> <ul style="list-style-type: none"> Loss of overtime or bonus income Fluctuations in self-employment or business income, although exceptions may be made in the case of businesses impacted by COVID-19 Bankruptcy, foreclosure, or collections cost associated with outstanding debts Consumer debt such as credit cards, car payments, mortgage, and other loans Payments on back taxes owed to the IRS Lottery or gambling winnings or losses 		
Check	Circumstance or Event	Required Supporting Documentation
	<p style="text-align: center;">Significant loss of income due to termination or involuntary separation from employer (Current income is significantly lower than the income reported on 2022 Income Tax forms)</p>	<ul style="list-style-type: none"> 2022 Federal Income Tax Returns (unless IRS DRT was used on FAFSA) Copy of three most recent pay stubs for student and/or parent Termination, Furlough, or Reduction-in-Force notification from employer Severance Statement (if applicable) Unemployment Benefits Statement (if applicable)
	<p style="text-align: center;">Death of Parent or Spouse (If 2022 Income Tax data reflects income from a now deceased member of the household)</p>	<ul style="list-style-type: none"> 2022 Federal Income Tax Returns W-2 Income Statements Death Certificate Copy of three most recent paystubs for student and/or parent
	<p style="text-align: center;">Divorce or Separation (If 2022 Income Tax data reflects joint income from a partner or parent who has since been divorced or legally separated and no longer contributed to household income)</p>	<ul style="list-style-type: none"> Divorce Decree Legal Separation documentation and proof of current separate residences 2022 Federal Income Tax Returns W-2 Income Statement from student and/or parent

