



Next Steps

For International Students



Helping you transition to new possibilities.

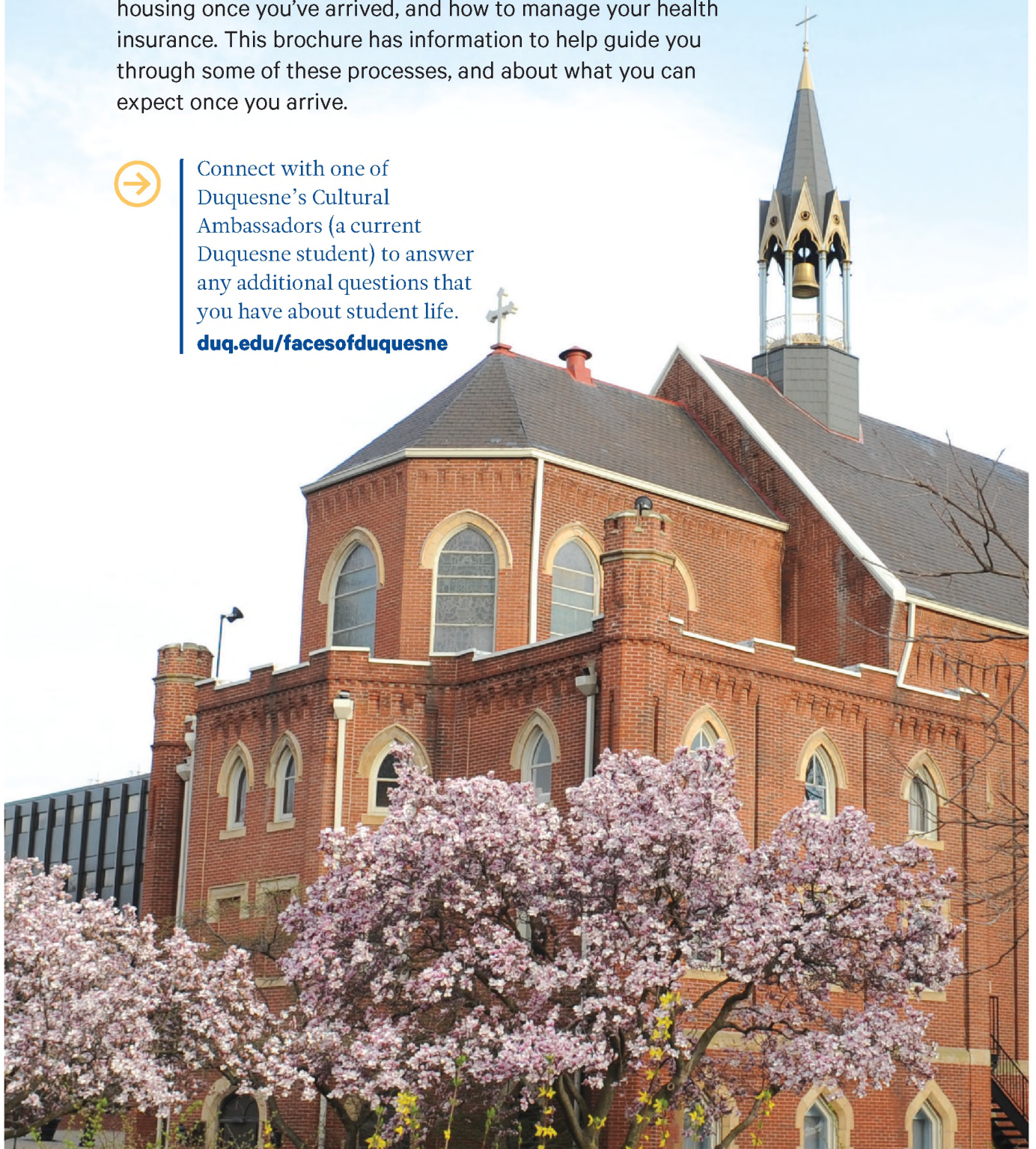
We'll assist in making your college experience at Duquesne a reality.

Congratulations on your acceptance into Duquesne! As you make your college admissions decision, there's a lot more to consider, such as securing a visa, what to do for housing once you've arrived, and how to manage your health insurance. This brochure has information to help guide you through some of these processes, and about what you can expect once you arrive.



Connect with one of Duquesne's Cultural Ambassadors (a current Duquesne student) to answer any additional questions that you have about student life.

duq.edu/facesofduquesne



If you have been issued an I-20 or DS-2019 document from Duquesne, follow these steps:

1. Pay Your SEVIS & Visa Fee

- Visit the U.S. Embassy or U.S. Consulate website for your country of residence to determine the *student visa fee*.
- You must also pay a **SEVIS fee** of \$350 (F-1 visa) or, \$220 (J-1 visa) at **www.fmjfee.com** with a valid credit card. You should print a receipt once the transaction is completed. (Some countries are unable to use **www.fmjfee.com** and must apply through the mail for the SEVIS fee receipt.) You will need to bring all receipts to your visa interview as well.

2. Apply for a U.S. Visa

- Make an appointment with the U.S. Embassy or Consulate in your area for a visa interview. Each embassy has different methods for scheduling interviews, so please consult your closest embassy for details. Almost all embassies now require the online visa application to be submitted before your interview. You can also visit **http://travel.state.gov** and select “Student Visas” for comprehensive information.

The documents required for a U.S. visa are:

- Completed visa application with proof of visa fee receipt
- Receipt for SEVIS fee
- Acceptance letter from the university
- Proof of finances for your studies
- I-20 or DS-2019 document from the university



If you are denied a visa, please ask for the reason in writing.

3. Clearing Customs and Immigration

- Upon arrival to the U.S., your **I-20 or DS-2019** will be processed and an I-94 arrival stamp placed in your passport with a notation which shows **F-1** or **J-1**, for duration of status **D/S**.
- Once you are settled in Pittsburgh, you must go to **https://i94.cbp.dhs.gov** and print out your formal I-94 record which shows your date of entry to the U.S. *We also explain this process during International Orientation.*



When you arrive in the U.S., you will have your fingerprints scanned and your photograph taken.



If you are already in the United States and have an I-20 from a different institution, our office will send you a **transfer form** that you will sign and give to your current institution's international advisor. Your former school will electronically transfer your I-20 to Duquesne University. Once we obtain the record we will issue you a Duquesne University I-20.

Once you are ready to attend Duquesne, here's what you need to do next:

1. Confirm Your Attendance

You must inform Duquesne that you plan to attend so that we can save space in the incoming class for you.

Login to the application portal to complete the enrollment response form and submit the enrollment deposit.

apply.duq.edu/apply/

2. Set Up Your Duquesne MultiPass Account

Once you have confirmed your attendance, you can set up your university e-mail and username at duq.edu/multipass. You will need a postal code and the temporary Social Security Number indicated in your acceptance letter.

3. Housing for International Students

Undergraduate Students: If you are a first- or second- year undergraduate student, **you are required to live on campus**. All housing contracts and information are found online and can be accessed after you setup your MultiPass account. Housing contracts must be submitted before your arrival on campus.

Graduate Students: There are some limited housing options on campus for graduate students. Visit duq.edu/international-admissions for off-campus housing resources.

4. Submit Health Records

All students are required to have their mandatory immunizations and a complete health history. These forms must be completed before you start class. You can submit them online through the DORI (MultiPass) portal. All requirements are listed at duq.edu/student-health-requirements





5. Health Insurance

All full-time students are required to carry health insurance. The university offers a health care policy to students that meets the necessary requirements. Please follow these conditions regarding your specific health insurance plan:

- The plan must pay claims in U.S. dollars
- The plan must have a claims processing center in the U.S.
- The policy must pay providers directly—no reimbursement policies are accepted
- A copy of the insurance policy must be presented in English
- The policy must cover the period from August 1 (this year) through July 31 (next year)
- The policy must not exclude pre-existing conditions
- The policy must have mental health coverage
- The policy must NOT exclude payment for illness or injury occurring under the influence of drugs and alcohol

6. Arriving at Duquesne

- Make sure to consult your documents and our website for the **International Orientation** dates. It is expected that you will attend this orientation and purchase your plane tickets accordingly.
- There are several ways to **travel from the airport to campus**. Both the airport and the campus are safe and about 20 miles apart. Our International Admissions website lists detailed information for different transportation options. Options include: taxi (\$50-\$60), 28X Flyer Bus (\$4), and Super Shuttle (\$25). Uber and Lyft services are also available in Pittsburgh.
- **Temporary Housing:** Students coming for fall orientation may arrive up to five days prior to International Orientation and stay on our campus until after our orientation.
- Early arrival for Spring and Summer terms is not possible. Please email **intladmissions@duq.edu** for more information about arrival.
- Housing is not available on campus for family members, but there are many hotels close to campus.



Go to duq.edu/international for information about orientation, transportation options and the Arrival Notification form.



ABOUT DUQUESNE

A nationally ranked Catholic university, Duquesne is recognized for its outstanding academic and research programs. The University has earned accolades from *U.S. News & World Report*, Princeton Review, *Bloomberg Businessweek* and *Washington Monthly Magazine*. Situated in the heart of downtown Pittsburgh, Duquesne is home to nearly 10,000 students in 85 undergraduate and 90 graduate programs across nine schools of study.

It's time for bigger goals.

We look forward to seeing you!

If you have any question about next steps in the admissions process or moving to the U.S., contact us at any time:

Center for Global Engagement

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600 Forbes Avenue
Pittsburgh, PA 15282

Phone: 412.396.6113
FAX: 412.396.5178

**[intl admissions@duq.edu](mailto:intladmissions@duq.edu)
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**DUQUESNE
UNIVERSITY**

