Passport & Visa Information

Citizens of the United States are required to have a valid U.S. passport in order to enter a foreign country and to re-enter the U.S. Some countries require that your passport be valid at least six months beyond the dates of your trip (Italy is one of them). Please check with the embassy or consulate of the country in which you plan to study for their specific requirements. In addition to a U.S. passport, most countries require a visa for extended stay. In order to get a visa, you must have a valid passport. If you already have a passport but it expires before the required dates of validity, you will need to apply for a new one. To check individual country requirements for visas, you can go to the embassy website, www.embassy.org/embassies.

Applying for a Passport

For detailed information on applying for a passport, and to obtain a passport application please go online at http://travel.state.gov/passport. You can also pick up passport applications at any U.S. Post Office.

The total fee for a first-time adult passport book is $150.00 ($110.00 passport fee plus $25.00 execution fee plus $15 photo fee). The fee to renew an adult passport book is $110 plus $15.00 for the photo (there is no execution fee in the case of a renewal). These fees must be paid separately by check (personal, certified, cashier’s, or traveler’s) or money order (U.S. Postal, international, or currency exchange). In many passport offices, cash is not accepted. Please note that the Pittsburgh Passport Office does not accept cash.

Pittsburgh Passport Office
222 Allegheny County Court House
436 Grant Street
Pittsburgh, PA 15219
Hours: M-F 8:30-4:30
(412) 350-6071

Visa Information

A visa is an endorsement issued by a foreign country and placed in a passport to show that the passport has been examined so that the holder may enter and travel within their country. If a visa is needed, then it generally must be obtained before going abroad. If a visa is needed and you do not have one, then you will not be permitted to enter the country to which you are traveling. Please note, however, that US and Canadian students who hold a valid passport do not need a visa for the Italian Campus program. If you hold other citizenship, please notify the OIP as soon as possible, since you may require a visa to study in Italy.

For more detailed information on applying for Passports and Visas, please stop by the Center for Global Engagement (DuqGlobal) in 601 Union.