Students may select housing by participating in either GROUP HOUSING or the GENERAL ROOM LOTTERY.

To participate in Group Housing or the General Room Lottery, please review the information below.

GROUP HOUSING INFORMATION

What is Group Housing?
Group Housing is an opportunity for large groups of students to choose their floor community. Students participating in Group Housing can choose from the following:

- **Towers Wing**: 24 residents (C wing) or 25 residents (A or B wings)
- **Des Places Group Suite**: 9 people in a three-bedroom suite (Three Triple rooms)

Applications for group housing are available on January 16, 2018 in the Towers and Des Places offices.

*If you participate in Group Housing, you will not participate in the Room Lottery.*

If we are granted a wing or suite, how do we choose our rooms?

- **Towers**: Once applications are approved, each group will be assigned a wing. The entire group will need to come to select their room on February 16, 2018. Each individual should come to the Towers Multi-purpose Room any time between 9 a.m. and 5 p.m. on that day and must present their deposit receipt. They will then be allowed to sign up for their room.
- **Des Places**: Des Places groups will be notified of their room assignment and will meet with the Des Places office to complete the necessary paperwork.

GENERAL HOUSING LOTTERY INFORMATION

How does the Room Lottery work?
You will be able to select lottery numbers in the Towers Multi-purpose Room from March 14–16 and March 19–21. At this time you will complete your housing agreement for 2018-2019. Please note:

- The lottery is based on academic standing. The first set of lottery numbers will be reserved for current Juniors, Seniors and Graduate students. Current Sophomores will choose from a second set of lottery numbers. Current Freshmen will choose from a third set of lottery numbers.
- You and your roommate(s) will each select a lottery number and select a room assignment based on the better of the lottery numbers.
- In Vickroy and Des Places, you will be allowed to select a suite based on the best lottery number among the residents choosing to live in that suite. **Vickroy and Des Places rooms may only be selected as full rooms or full suites.**
- In Brottier Hall, you will be allowed to select an apartment based on the best lottery number chosen by those wishing to live in the same apartment.
- You must be a current sophomore or higher to select Brottier Hall.
- You will report at your designated time and wait for your lottery number to be called. You will then be able to select from available rooms.

How do I select my room?
You and your roommate(s) (or suitemates) must come to the Duquesne Union Ballroom at your designated time to choose which room you would like to live in next year. You will be able to review all available spaces and select a specific room. Please be prepared with different options in case your desired room is not available.

What do I do if I can’t be there to select my room?
You can designate anyone to serve as your proxy to select your room in your place. If you cannot find a proxy, a Residence Life staff member can serve as a proxy for you. However, if someone else is selecting your room, you must complete the Room Selection Proxy Form.

*Proxy Forms will be available when you choose your lottery number.*

This reserves your room on campus for the 2018-2019 academic year! If you do not select a room during Room Selection on your designated date you will be placed onto a waiting list.

Am I eligible to select a room?
To select a room, you must meet the following criteria:

- Must be a current student
- Must have a $0 student account balance
- Must make a $300 non-refundable deposit

How do I make the deposit?
Deposits must be paid online or at the Cashier’s Office on the first floor of the Administration Building.

- Deposits are non-refundable
- Bring Cash or Check (made payable to Duquesne University)
- If paying online, you may make eCheck payments or credit card payments. Online deposits can be submitted under the Student Account section of Self Service Banner where it reads “make a room deposit.”

You must present proof that your deposit has been paid in order to select a room through any aspect of the room selection process.

The Duquesne University Campus Residency Policy
Those students who have not yet achieved junior status or who have not completed the equivalent of four full semesters of academic work are required to reside in University housing.

The Campus Residency Policy can be found online at [duq.edu/life-at-duquesne/residence-life/campus-residency](http://duq.edu/life-at-duquesne/residence-life/campus-residency).

A Campus Residency Waiver Request and Notarization Form must be completed to be considered for exemption and can also be found at the website above.

For further information please contact the Office of Residence Life at 412.396.6655 or visit us online at [duq.edu/residence-life](http://duq.edu/residence-life).
**IMPORTANT DATES**

**January 16, 2018**  
Group Housing Applications AVAILABLE  
*Towers Office, Des Places Office & Online*

**January 18, 2018**  
Brottier and Des Places Renewal Forms AVAILABLE

**January 29, 2018**  
Brottier Renewal Forms DUE  
*Brottier Office*

**February 9, 2018**  
Group Housing Applications DUE  
*Towers Office & Des Places Office*

**February 12, 2018**  
Des Places Renewal Forms DUE  
*Des Places Office*

**February 15, 2018**  
Brottier Renewal Leases and Deposits DUE  
*Brottier Office*

**February 16, 2018**  
9 a.m. – 5 p.m. | Group Housing Selection  
*Towers Multi-purpose Room*

**February 23, 2018**  
Des Places Renewal, Group Housing Deposits and Agreements DUE  
*Des Places Office*

**March 14-16 and March 19-21, 2018**  
General Room Lottery Numbers Selected  
*Towers Multi-purpose Room*

**March 21, 2018**  
ROOM SELECTION  
You will be able to select in order of your lottery number at the following times:  
Current Juniors and up: 3 p.m.  
Current Sophomores: 5 p.m.  
Current Freshmen: 6:30 p.m.  
*Duquesne Union Ballroom*

**GROUP HOUSING INFORMATION SESSION**  
Come and ask your questions regarding all aspects of Group Housing.  
**January 24, 2018**  
8 p.m. | *Towers Multi-purpose Room*

**NEED A ROOMMATE?**  
Come and meet other residents looking for a roommate for next year.  
**March 15, 2018**  
9 p.m. | *Towers Multi-purpose Room*

**JOIN US FOR THE 7TH ANNUAL HOUSING INFORMATION FAIR!**

**February 7, 2018**  
| 11 a.m. - 2 p.m. and 4 - 7 p.m. | Hogan Dining Hall

**Learn more about:**  
- Each Living Learning Center  
- Dining Services  
- Updates to housing  
- All aspects of Residence Life

**DES PLACES, TOWERS, VICKROY & BROTTIER HALL OPEN HOUSES:**  
*Come have questions answered and take a tour!*

**DES PLACES HALL**  
**February 5, 2018**  
9 p.m. | *Des Places Lobby*

**TOWERS**  
**February 5, 2018**  
9 p.m. | *Towers Multi-purpose Room*

**VICKROY HALL**  
**February 5, 2018**  
9 p.m. | *Vickroy Kitchen*

**BROTTIER HALL**  
**February 5, 2018**  
9 p.m. | *Brottier Lobby*

**February 8, 2018**  
3 p.m. | *Brottier Lobby*

**ASSUMPTION HALL REMINDER**  
Assumption Hall is the Honors College Community and is reserved for students in the Duquesne Honors College.

**BROTTIER HALL REMINDERS**  
Brottier Hall is only available for students who are currently sophomores or higher. All Brottier Apartments are furnished.

**ROOM AWARD REMINDER**  
Students who will be juniors for the 2018-2019 academic year should note the following item. If you do not select on-campus housing, you will no longer be eligible for the On-Campus Room Award.